



**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**May - August 2021**

Ian Hudspeth  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued: *8 April 2021*



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
Leader of the Council <i>Councillor Ian Hudspeth</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison
Deputy Leader of the Council <i>Councillor Mrs Judith Heathcoat</i>	Governance and Internal management; HR & industrial relations; policy co-ordination; Fire & Rescue; Trading Standards; Gypsy and Travellers; Emergency Planning; the Prevent agenda
Cabinet Member for Adult Social Care & Public Health <i>Councillor Lawrie Stratford</i>	Adult Social Care; Public Health; Champion for Mental Health
Cabinet Member for Children & Family Services <i>Councillor Steve Harrod</i>	Statutory Lead Member for Children's Services
Cabinet Member for Council Business & Partnerships <i>Councillor Ian Corkin</i>	Partnerships including Cherwell Partnership Agreement; Broadband; ICT; Customer Services; Communications; Business Efficiency; support for SMEs
Cabinet Member for Education & Cultural Services <i>Councillor Lorraine Lindsay-Gale</i>	Education Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism
Cabinet Member for Environment <i>Councillor Yvonne Constance OBE</i>	Strategic highways & rail; minerals strategy; strategic waste & waste management; environment management; flooding; planning; Climate Change; Connecting Oxfordshire; Zero Emission Zone; Workplace Parking
Cabinet Member for Finance <i>Councillor David Bartholomew</i>	Finance; Property; Investment & Procurement
Cabinet Member for Highways Delivery and Operations <i>Councillor Eddie Reeves</i>	Highways delivery and operations
Cabinet Member for Local Communities <i>Councillor Mark Gray</i>	Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working

The Forward Plan

20 April 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxfordshire Fire &amp; Rescue Service's Community Risk Management Plan 2021/2022</b> (Ref: 2020/128)</p> <p>To seek approval of the CRMP document and the Projects prescribed within as the activities being undertaken for the subsequent 12 month period.</p>	Deputy Leader of the Council (20 April 2021)	No	None	N/A	Decision due date for Deputy Leader of the Council changed from 23/02/2021 to 20/04/2021. Reason: Further work required.	Deputy Leader of the Council	Don Crook, Organisational Risk & Assurance Officer Tel: 07775 827259	Director for Community Safety and Chief Fire Officer
<p><b>Delegated Powers - April 2020</b> (Ref: 2020/156)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	Cabinet (20 April 2021)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Business Management &amp; Monitoring Report - February 2021</b> (Ref: 2020/155)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	<p>Cabinet (20 April 2021)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Deputy Leader of the Council  Cabinet Member for Finance</p>	<p>Louise Tustian, Head of Insight &amp; Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654</p>	<p>Corporate Director Customers &amp; Organisational Development  Director of Finance</p>
<p><b>Reprovision of Maltfield House - New Build Children's Home</b> (Ref: 2021/041)</p> <p>To seek approval of the proposal to change the design specification of the new build children's home from six to four beds.</p>	<p>Cabinet (20 April 2021)</p>	<p>Yes - Affects more than one division and Capital Expenditure &gt;£1m</p>	<p>None</p>	<p>Local Residents</p>		<p>Cabinet Member for Children &amp; Family Services</p>	<p>Lara Patel, Deputy Director Children's Services Tel: 07917 534366</p>	<p>Corporate Director for Children's Services</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Developing a Strategic Framework for Oxfordshire County Council Libraries and Heritage Services</b> (Ref: 2021/046)</p> <p>To consider approving the development of a clear vision and strategic framework for the planning and delivery of libraries and heritage services to strengthen the contribution they make to wider community outcomes.</p>	Cabinet (20 April 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Education & Cultural Services	Lesli Good, Assistant Director, Cultural Services Tel: 07930 617798	Corporate Director Customers & Organisational Development
<p><b>Strategic Vision for Oxfordshire</b> (Ref: 2021/030)</p> <p>To seek agreement of the Vision.</p>	Cabinet (20 April 2021)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Environment	Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320	Corporate Director Communities  Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Highway Maintenance Contract Extension</b> (Ref: 2021/024)</p> <p>To seek approval as to whether to extend the contract by two years from end March 2023 to end March 2025.</p>	Cabinet (20 April 2021)	No	None	N/A		Cabinet Member for Highways Delivery & Operations	Roland Gilbert, Contracts Manager - Interim Tel: 07783 879015	Corporate Director - Commercial Development, Assets and Investment  Corporate Director Communities

**27 May 2021**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>North Leigh: A4095 - Proposed Extension of 40mph Speed Limit and Turning Restrictions</b> (Ref: 2021/028)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (27 May 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 29/04/2021 to 27/05/2021. Reason: Further work required.	Cabinet Member for Environment	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Daniel Mowlem, Engineer - Road Agreements Team - C&W Engineering 1 Tel: 07393 001029	Corporate Director Communities



The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Chinnor: Greenwood Avenue - Proposed No Waiting Restrictions</b> (Ref: 2021/025)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 29/04/2021 to 27/05/2021. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393 001028</p>	<p>Corporate Director Communities</p>
<p><b>Didcot: Brasenose Road and Slade Road - Proposed Traffic Calming Measures</b> (Ref: 2020/180)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 29/04/2021 to 27/05/2021. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team - S&amp;V) Tel: 07557 082568</p>	<p>Corporate Director Communities</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Upper Heyford: Camp Road and Adjacent Residential Roads - Proposed 20mph Speed Limit</b> (Ref: 2021/034)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Julian Richardson, Senior Engineer (Road Agreements Team C&amp;W) Tel: 07825 052736</p>	<p>Corporate Director Environment &amp; Place</p>
<p><b>Didcot: Residential Development Off A4130 (Dudcote Field) - Proposed 20mph Speed Limit</b> (Ref: 2021/035)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team - S&amp;V) Tel: 07557 082568</p>	<p>Corporate Director Environment &amp; Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Harwell: Grove Road and Other Roads - Proposed 20mph and Other Speed Limit Changes and Traffic Calming</b> (Ref: 2021/036)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team - S&amp;V) Tel: 07557 082568</p>	<p>Corporate Director Environment &amp; Place</p>
<p><b>Shrivenham: Townsend Road - Proposed Traffic Calming Measures</b> (Ref: 2021/037)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Jet Dehal, Senior Engineer (Road Agreements Team S&amp;V Engineering 2) Tel: 07767 648708</p>	<p>Corporate Director Environment &amp; Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Didcot: A4130 Northern Perimeter Road by Avon Way - Proposed Toucan Crossing</b> (Ref: 2021/038)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team - S&amp;V) Tel: 07557 082568</p>	<p>Corporate Director Environment &amp; Place</p>
<p><b>Oxford: Various Locations - Proposed Exclusion of Properties for Eligibility for Parking Permits</b> (Ref: 2021/039)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Anthony Kirkwood, Principal Officer - Road Safety Tel: 07392 318871</p>	<p>Corporate Director Environment &amp; Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford: Old Marston South Area - Amendment to CPZ Order</b> (Ref: 2021/040)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>James Whiting, Principal Officer - Parking Tel: 07584 581187</p>	<p>Corporate Director Environment &amp; Place</p>
<p><b>Didcot: A4130 Manor Bridge and Power Station Roundabout - Proposed 30mph Speed Limit</b> (Ref: 2021/042)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Ryan Moore, Senior Engineer (Road Agreement Team - S&amp;V) Tel: 07557 082568</p>	<p>Corporate Director Environment &amp; Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Long Wittenham: Didcot Road - Proposed Amendment to Traffic Calming Build Out</b> (Ref: 2021/043)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>		<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393 001028</p>	<p>Corporate Director Environment &amp; Place</p>
<p><b>Bicester: Various Locations - 6 Months Review of Proposed Waiting Restrictions</b> (Ref: 2021/044)</p> <p>To consider a review of the effectiveness of recent parking controls will be presented with recommendations for any amendments.</p>	<p>Cabinet Member for Environment (27 May 2021)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Environment</p>	<p>Tim Shickle, Group Manager - Traffic &amp; Road Safety Tel: 07920 591545</p> <p>John Lee, Transport Planner Tel: 07393 001006</p>	<p>Corporate Director Environment &amp; Place</p>

The Forward Plan

22 June 2021

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Appointments 2020/21</b> (Ref: 2020/176)</p> <p>To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive functions.</p>	Cabinet (22 June 2021)	No	None	N/A	Decision due date for Cabinet changed from 25/05/2021 to 22/06/2021. Reason: Due to May meeting being cancelled.	Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance
<p><b>Workforce Report and Staffing Data - Quarter 4 - January-March 2021</b> (Ref: 2020/177)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (22 June 2021)	No	None	N/A	Decision due date for Cabinet changed from 25/05/2021 to 22/06/2021. Reason: May meeting cancelled due to elections.	Deputy Leader of the Council	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	Director of Human Resources
<p><b>Business Management &amp; Monitoring Report - March/April 2021</b> (Ref: 2021/001)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (22 June 2021)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Rural Gigabit Public Sector Hub Site Project</b> (Ref: 2021/045)</p> <p>To seek approval to move to contract with chosen preferred supplier.</p>	Cabinet (22 June 2021)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Council Business & Partnerships	Craig Bower, Programme Director Tel: 07711 411744	Director of Digital & ICT
<p><b>Releasing Development Strategy in Didcot and Surrounding Villages in the Vicinity of HIF1 Schemes</b> (Ref: 2021/018)</p> <p>To seek approval to a development strategy to accommodate a proportion of development prior to HIF1 being open for public use.</p>	Cabinet (22 June 2021)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 25/05/2021 to 22/06/2021. Reason: May meeting cancelled due to elections.	Cabinet Member for Environment	<p>Jason Sherwood, Growth Manager (South &amp; Vale) Tel: 07795 684708</p> <p>Cathy Champion, Infrastructure Locality Lead Tel: 07920 084256</p> <p>Michael Deadman, Transport Development Control Lead Officer Tel: 07767 608992</p>	Assistant Director for Growth & Place



The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxfordshire Street Design Guide</b> (Ref: 2020/174)</p> <p>To seek confirmation that the document can be adopted as guidance by Oxfordshire County Council.</p>	Cabinet (22 June 2021)	No	None	Key Stakeholders	Decision due date for Cabinet changed from 25/05/2021 to 22/06/2021. Reason: May meeting cancelled due to elections.	Cabinet Member for Environment	Chanika Farmer, Transport Development Control Lead Tel: 07557 082590	Corporate Director Communities
<p><b>Provisional Capital Outturn 2020/21</b> (Ref: 2021/002)</p> <p>To seek approval of the financial report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (22 June 2021)	Yes - Capital Expenditure >£1m	None	N/A	Decision due date for Cabinet changed from 25/05/2021 to 22/06/2021. Reason: May meeting cancelled due to elections.	Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance
<p><b>Treasury Management 2020/21 Outturn</b> (Ref: 2021/021)</p> <p>To review Treasury Management activity in 2020/21 in accordance with the CIPFA code of practice.</p>	Cabinet (22 June 2021)	No	None	N/A	Decision due date for Cabinet changed from 25/05/2021 to 22/06/2021. Reason: May meeting cancelled due to elections.	Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance

The Forward Plan

**1 July 2021**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Chesterton: Alchester Road and Orchard Rise - Proposed Waiting Restrictions</b> (Ref: 2020/137)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (1 July 2021)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 25/02/2021 to 01/07/2021. Reason: Further work required.	Cabinet Member for Environment	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545	Corporate Director Communities

**20 July 2021**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Delegated Powers - July 2021</b> (Ref: 2021/023)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	Cabinet (20 July 2021)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Business Management &amp; Monitoring Report - May 2021</b> (Ref: 2021/022)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (20 July 2021)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance
<p><b>Draft Oxfordshire Plan 2050 Reg 18 (Stage 2)</b> (Ref: 2020/048)</p> <p>To approve draft Plan for public consultation.</p>	Cabinet (20 July 2021)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 22/06/2021 to 20/07/2021. Reason: Further work required.	Cabinet Member for Environment	Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320	Corporate Director Communities  Corporate Director Environment & Place
<p><b>Capital Programme Monitoring Report - May 2021</b> (Ref: 2021/020)</p> <p>Financial report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (20 July 2021)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance

## Decisions listed in this Plan for each Cabinet Member

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan. April 2021 items included for ease of reference.*

**Leader**

<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Delegated Powers - April 2020</b>	Cabinet	20 April 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2020/156
<b>Appointments 2020/21</b>	Cabinet	22 June 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2020/176
<b>Delegated Powers - July 2021</b>	Cabinet	20 July 2021	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2021/023

**Deputy Leader of the Council**

<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Oxfordshire Fire &amp; Rescue Service's Community Risk Management Plan 2021/2022</b>	Deputy Leader of the Council	20 April 2021	No	Don Crook, Organisational Risk & Assurance Officer Tel: 07775 827259	2020/128

The Forward Plan

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Workforce Report and Staffing Data - Quarter 4 - January-March 2021</b>	Cabinet	22 June 2021	No	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	2020/177

**Deputy Leader of the Council and Cabinet Member for Finance**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Business Management &amp; Monitoring Report - February 2021</b>	Cabinet	20 April 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2020/155
<b>Business Management &amp; Monitoring Report - March/April 2021</b>	Cabinet	22 June 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2021/001

The Forward Plan

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Business Management &amp; Monitoring Report - May 2021</b>	Cabinet	20 July 2021	No	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2021/022

**Cabinet Member for Children & Family Services**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Reprovision of Maltfield House - New Build Children's Home</b>	Cabinet	20 April 2021	Yes - Affects more than one division and Capital Expenditure >£1m	Lara Patel, Deputy Director Children's Services Tel: 07917 534366	2021/041

**Cabinet Member for Council Business & Partnerships**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Rural Gigabit Public Sector Hub Site Project</b>	Cabinet	22 June 2021	Yes - Revenue Expenditure > £500,000	Craig Bower, Programme Director Tel: 07711 411744	2021/045

The Forward Plan

**Cabinet Member for Education & Cultural Services**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Developing a Strategic Framework for Oxfordshire County Council Libraries and Heritage Services</b>	Cabinet	20 April 2021	Yes - Affects more than 1 division	Lesli Good, Assistant Director, Cultural Services Tel: 07930 617798	2021/046

**Cabinet Member for Environment**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Strategic Vision for Oxfordshire</b>	Cabinet	20 April 2021	Yes - Affects more than 1 division	Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320	2021/030
<b>Henley: Gravel Hill - Proposed Zebra Crossing</b>	Cabinet Member for Environment	29 April 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	2021/011
<b>Henley: A4155 Marlow Road - Proposed Puffin Crossing</b>	Cabinet Member for Environment	29 April 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	2021/010

The Forward Plan

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Oxford: Jericho/ Walton Manor Areas - Proposed Low Traffic Neighbourhoods and Existing ETRO Measures</b>	Cabinet Member for Environment	29 April 2021	No	Joanne Fellows, Growth Manager (Central) Tel: 07990 368897  Naomi Barnes, Project Manager Tel: 07824 528681	2021/019
<b>Eynsham and Witney: Proposed Bus Stop Build Outs</b>	Cabinet Member for Environment	29 April 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	2021/026
<b>North Leigh: A4095 - Proposed Extension of 40mph Speed Limit and Turning Restrictions</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Daniel Mowlem, Engineer - Road Agreements Team - C&W Engineering 1 Tel: 07393 001029	2021/028
<b>Chinnor: Greenwood Avenue - Proposed No Waiting Restrictions</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393 001028	2021/025



The Forward Plan

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Didcot: Brasenose Road and Slade Road - Proposed Traffic Calming Measures</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	2020/180
<b>Upper Heyford: Camp Road and Adjacent Residential Roads - Proposed 20mph Speed Limit</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Julian Richardson, Senior Engineer (Road Agreements Team C&W) Tel: 07825 052736	2021/034
<b>Didcot: Residential Development Off A4130 (Dudcote Field) - Proposed 20mph Speed Limit</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	2021/035
<b>Harwell: Grove Road and Other Roads - Proposed 20mph and Other Speed Limit Changes and Traffic Calming</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	2021/036

The Forward Plan

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Shrivenham: Townsend Road - Proposed Traffic Calming Measures</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Jet Dehal, Senior Engineer (Road Agreements Team S&V Engineering 2) Tel: 07767 648708	2021/037
<b>Didcot: A4130 Northern Perimeter Road by Avon Way - Proposed Toucan Crossing</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	2021/038
<b>Oxford: Various Locations - Proposed Exclusion of Properties for Eligibility for Parking Permits</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Anthony Kirkwood, Principal Officer - Road Safety Tel: 07392 318871	2021/039
<b>Oxford: Old Marston South Area - Amendment to CPZ Order</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  James Whiting, Principal Officer - Parking Tel: 07584 581187	2021/040

The Forward Plan

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Didcot: A4130 Manor Bridge and Power Station Roundabout - Proposed 30mph Speed Limit</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	2021/042
<b>Long Wittenham: Didcot Road - Proposed Amendment to Traffic Calming Build Out</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393 001028	2021/043
<b>Bicester: Various Locations - 6 Months Review of Proposed Waiting Restrictions</b>	Cabinet Member for Environment	27 May 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545  John Lee, Transport Planner Tel: 07393 001006	2021/044
<b>Releasing Development Strategy in Didcot and Surrounding Villages in the Vicinity of HIF1 Schemes</b>	Cabinet	22 June 2021	Yes - Affects more than 1 division	Jason Sherwood, Growth Manager (South & Vale) Tel: 07795 684708  Cathy Champion, Infrastructure Locality Lead Tel: 07920 084256  Michael Deadman, Transport Development Control Lead Officer Tel: 07767 608992	2021/018

The Forward Plan

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Oxfordshire Street Design Guide</b>	Cabinet	22 June 2021	No	Chanika Farmer, Transport Development Control Lead Tel: 07557 082590	2020/174
<b>Chesterton: Alchester Road and Orchard Rise - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	1 July 2021	No	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545	2020/137
<b>Draft Oxfordshire Plan 2050 Reg 18 (Stage 2)</b>	Cabinet	20 July 2021	Yes - Affects more than 1 division	Dawn Pettis, Strategy Planning Team Leader Tel: (01865) 815320	2020/048

**Cabinet Member for Finance**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Provisional Capital Outturn 2020/21</b>	Cabinet	22 June 2021	Yes - Capital Expenditure >£1m	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2021/002
<b>Treasury Management 2020/21 Outturn</b>	Cabinet	22 June 2021	No	Tim Chapple, Treasury Manager Tel: 07917 262935	2021/021
<b>Capital Programme Monitoring Report - May 2021</b>	Cabinet	20 July 2021	Yes - Capital Expenditure >£1m	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2021/020

**Cabinet Member for Highways Delivery & Operations**

Item to be considered	Decision Maker	Date	Key Decision (yes/no)	Contact Officer	Plan Ref
<b>Highway Maintenance Contract Extension</b>	Cabinet	20 April 2021	No	Roland Gilbert, Contracts Manager - Interim Tel: 07783 879015	2021/024